

2100 (D)05/31/052090 (S)

Revised

CITY OF RIVERSIDE
HUMAN RESOURCES DEPARTMENT
CLASSIFICATION SPECIFICATION

TITLE: **FIRE CAPTAIN**

DEFINITION

Under general supervision, to perform management, supervisory and technical work in fire suppression, emergency rescue, fire inspection and fire personnel training activities; and to do related work as required..

REPORTS TO: Fire Battalion Chief

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from a Fire Battalion Chief. Exercises general supervision over professional, technical, protective service and administrative support staff.

EXAMPLES OF DUTIES

Duties may include, but are not limited to, the following:

- Plan and execute work assignments of fire personnel in an assigned company.
- Respond to fire alarms as commanding officer, and as such is responsible for the fire supervision and the performance and safety of assigned firefighting personnel.
- Direct firefighting and rescue operations until relieved by a superior officer.
- Operate radio-telephone equipment.
- Supervise and participate in salvage and overhaul operations.
- Supervise and assist in rendering first aid at an emergency incident.
- Direct the cleaning of quarters, equipment and apparatus at a fire station.
- Investigative false alarms.
- Inspect personnel and maintain discipline.
- Preserve evidence at a fire scene.
- Instruct and drill fire department personnel in firefighting methods, techniques, and related subjects.
- Supervise and participate in the inspection of buildings and installations for fire hazards and fire safety systems as required by state laws and City ordinances.
- Inspect new construction plans and specifications for adherence to Uniform Fire Code requirements.
- Assist in planning and conducting the City-wide fire prevention program and education program.
- Represent the City in the community and at professional meetings as required.
- Prepare reports and maintain records.
- Supervise, train and evaluate subordinates.

- Serve as Acting Fire Battalion Chief as assigned.

When assigned to Arson Investigation:

- Investigate fires of suspicious origin; interview and interrogate witnesses and suspects; prepare appropriate records and reports.
- Photograph, obtain and otherwise preserve evidence at a fire scene.
- As necessary, apprehend suspects and appear in court to testify as to the origin of suspicious fires.

QUALIFICATIONS

Knowledge of:

- Principles, practices and procedures of modern firefighting and protection of lives and property.
- Rules, regulations and operational procedures of the Fire Department and the Uniform Fire Code.
- Operation and maintenance of the type of apparatus and equipment used in modern firefighting activities.
- First aid and CPR.
- Principles of supervision, training and performance evaluation.
- Local geography, including the location of water mains and hydrants and the major fire hazards of the City.

Ability to:

- Supervise, train and evaluate assigned staff.
- Communicate clearly and concisely, orally and in writing.
- Conduct thorough fact finding inspections and investigations, including arson evidence gathering and presentation.
- Operate apparatus and equipment used in modern firefighting activities.
- Establish and maintain cooperative working relationships with those contacted in the course of work.
- Work overtime as required.

Education and Experience:

Any combination equivalent to experience and education that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education: Equivalent to the completion of the twelfth grade.

Experience: Five years of municipal fire suppression and prevention experience with the City of Riverside Fire Department.

MEDICAL CATEGORY: Group 3

NECESSARY SPECIAL REQUIREMENT

Possession of, or ability to obtain, an appropriate, valid Class "C" California Motor Vehicle Operations License.

CAREER ADVANCEMENT OPPORTUNITIES

FROM: Fire Captain

TO: Fire Battalion Chief